ADMINISTRATIVE PROCEDURE INSTRUCTIONS

**For the Invalidity of a Marriage**

**(The form of marriage, required of Catholics, was not observed.)**

**To the Priest, Pastoral Coordinator, or Pastoral Minister assisting the Petitioner:**

1. **The party submitting this case must provide you with the following:**
2. **recent baptismal certificate with sacramental notations proving Catholic baptism prior to the marriage in question,**
3. **marriage record or register that indicates beyond question that the official witness to the marriage was not a Catholic Priest or Deacon, and**
4. **authentic copy of the divorce decree.**

**Verbal attestations to these facts are not sufficient. The documents are required.**

2. With that information in hand, you should assist the party in completing the affidavit that follows this form. When all the information is entered, have the petitioner sign and date the form.

**3. Sign the form yourself in the place indicated. *By signing the form you are attesting to the fact that the necessary documents have been gathered, that they have not been altered, that they will be included in the prenuptial file being prepared, and that all the information gathered is true, to the best of your knowledge.***

4. FAX the completed form to the Diocesan Tribunal at 1-804-359-2810. Otherwise, the form may be sent to:

###  Diocesan Tribunal

 **7800 Carousel Lane**

 **Richmond VA 23294-4201**

**5. Affix documents "a", "b", and "c" (see #1 above) to this form when it is signed and returned to you, and place these materials in the prenuptial file.**

*Diocesan Tribunal*

7800 Carousel Lane

Richmond, Virginia 23294-4201

*Diocese of Richmond*

TELEPHONE: (804) 355-9155

FAX: (804) 359-2810

AFFIDAVIT FOR THE INVALIDITY OF A MARRIAGE

**(The form of marriage, required of Catholics, was not observed.)**

**[PLEASE FAX OR MAIL COMPLETED FORM]**

 **Parish Name FAX Number**

####  Parish Address City State, Zip Code

• Petitioner's [Maiden] Name James Christopher Talley

• Church Name, Place and Date of Immaculate Conception Catholic Church, Hampton, VA – 11/02/1979

 Petitioner's **Catholic** Baptism or

 Profession of Faith

• City, State & Country in which the

 Petitioner resided at the time of the

 wedding Sterling, Virginia

• Respondent's [Maiden] Name Rodelle Marie Villaluz Ocampo

• Church Name, Place and Date Cagayan de Oro City, Philippines – Date Unknown

 of Respondent's **Catholic**

 Baptism or Profession of Faith

• City, State & Country in which the

 Respondent resided at the time of

 wedding American Canyon, California

• Date and City & State of Marriage November 7, 2009 – Las Vegas, Nevada

• Officiant & Title Justice of the Peace

• Date and City & State of Divorce March 26, 2018 – Loudoun County, Virginia

**I, the undersigned, swear that at the time of my marriage noted above: [Check all of the following that apply]**

[x]  the Catholic party(-ies) had the obligation to observe the Catholic ´form of marriage´ (cc.1108, 1117);

[x]  this marriage to my former spouse did not take place before a Catholic priest or deacon, nor was it ever subsequently witnessed or blessed by one; nor was a sanation of the marriage ever granted.

[x]  we did not obtain a dispensation to be married in anything other than a Catholic ceremony [if the marriage received the blessing of an Orthodox priest, contact the Tribunal];

[x]  my obligations to my former spouse and any children of this marriage have been and are being met, e.g., protection of one’s good name, provision for support and the upbringing of children, etc.

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **SIGNATURE OF PETITIONER DATE**

**I, the undersigned Priest, Pastoral Coordinator or Pastoral Minister, confirm that the actual documents have been provided to me by the Petitioner.**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **SIGNATURE OF PARISH PRIEST/DEACON/ PASTORAL ASSOCIATE DATE**

**[TO BE COMPLETED BY THE TRIBUNAL]**

*By the special delegation of the Bishop of Richmond, I attest that, supplemented by the actual documents*

*retained by the authorized person above that establish these facts, the invalidity of the marriage is established.*

(Adj.) Judicial Vicar \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lack of Form – December 2016 Page 2 of 2